# Rockar Meeting Log

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| **Project Name:** | **Rockar** | | |
| **Project Goal:** | **To create an online car store using the Magento Framework** | | |
| **Date:** | **19/02/2020** | | |
| **Venue:** | **Sparta Global** | | |
| **Documented by:** | **Darran-Nehru** | | |
| **Attendee:** | | **Company:** | **Role:** |
| Dan Myers | | Rockar Land Rover | Technical Delivery Director |
| Dom Sutton | | Rockar Land Rover | Technical Architect |
| Jiraphong Witthayathankit | | Rockar Land Rover | Dev Lead |
| Veronica Bloxam | | Sparta Global | Client Services Manager |
| Chris White | | Sparta Global | Sales Director |
| Abdul Haseeb Shahrukh Khan | | Sparta Global | Trainer |
| Abror IIkhamov | | Sparta Global | PHP Dev |
| Anis Subba | | Sparta Global | QA Tester |
| Darran Nehru | | Sparta Global | Business Analyst |
| David Asare | | Sparta Global | PHP Dev |
| Emem Umoh | | Sparta Global | Business Analyst |
| Jez Horton | | Sparta Global | PHP Dev |
| Jonathan Freire-Benites | | Sparta Global | PHP Dev |
| Laura Green | | Sparta Global | DevOps |
| Lennox Bampoe-Addo | | Sparta Global | DevOps |
| Mahfuzur Rahman | | Sparta Global | Data Analyst |
| Matthew Shaw | | Sparta Global | PHP Dev |
| Nikolay Georgiev | | Sparta Global | QA Tester |
| Ramone Nelson | | Sparta Global | PHP Dev |
| Sahal Nurain | | Sparta Global | Data Analyst |
| Vishnu Jeyarathnam | | Sparta Global | PHP Dev |
| Yash Chatim | | Sparta Global | PHP Dev |
| Tips on speaking to a Client: Morning stand-up session highlights | | | |
| * **Introduce yourself and what are your responsibilities throughout this project**   + First Impression counts! * Careful consideration terminology used when speaking to clients   + For Example:     - Instead using words such as “Problems” & “Issues” implement words such as “Challenges” and “Troubleshooting/Debugging”       * Thus, implementing a positive attitude towards obstacles that you have tackled efficiently * **Empathise on how you have worked collaboratively as a team**   + Understanding what everyone’s role is within the project (mainly in high-level terms) * Referencing what processes have been utilized throughout the project   + Examples:     - Agile Framework       * Scrum methodology       * Sprints       * Backlog       * User stories * Attitude you should display in a work environment   + If you short fall in technical experience, they are willing to support you. **But this is based on the passion and positive approach you have for the role.** | | | |
| Rockar Meeting Notes: 10am - 12pm | | | |
| * **What traits should a BA have?**   + Communication – show perseverance in eliciting the requirements from the clients     - Even if they are unsure themselves of what they want to achieve willing to ask as many questions as possible * **How is the work environment like on a day to day basis?**   + Rapid changes that can occur throughout different tasks     - Being Agile with these tasks and provide alternative solutions if needed * **What are your expectations for us in 3 months?**   + Day 1: Setup regarding laptops and applications required for daily tasks   + Week 1 : Develop familiarity with other team members that you will be communicating/reporting to   + 3 months: Be able to build a foundation for future challenges * **What is your tech stack?**   + For front end framework - we use vue.js sass mainly implemented for CSS   + For DevOps - we use AWS, Ansible, Docker and Terraform which is an open-source infrastructure as code software tool. Moving towards Micro-Services   + For back end - Magento 2.0 which supports latest PHP and that improves the overall speed of site. It has increased capacity regarding more orders per hour and efficiently with the pages loading faster than Magento 1.0. * **From a Spartan perspective, what advice would you give to someone joining Rockar?**   + The nature of the project is quite volatile - and if you like this you will see as a challenge and will persevere in tackling such tasks. | | | |
| Summary: | | | |
| * Overall, the meeting was a great engagement session with Rockar’s team and allowed us a full-stack team gain an understanding on the roles and responsibilities we must each carry out daily. * We are also informed on the challenges we could potentially face and the traits we must apply to tackle these. * Our presentation about the project had a very positive impact on the clients * The advice provided to us by our trainer: Abdul Haseeb Shahrukh Khan in our stand-up session has benefitted our team in developing both our confidence and our behavioural skills that we must apply when on site. * We are aware of the work attire we should be in when we start our placement as well. | | | |